

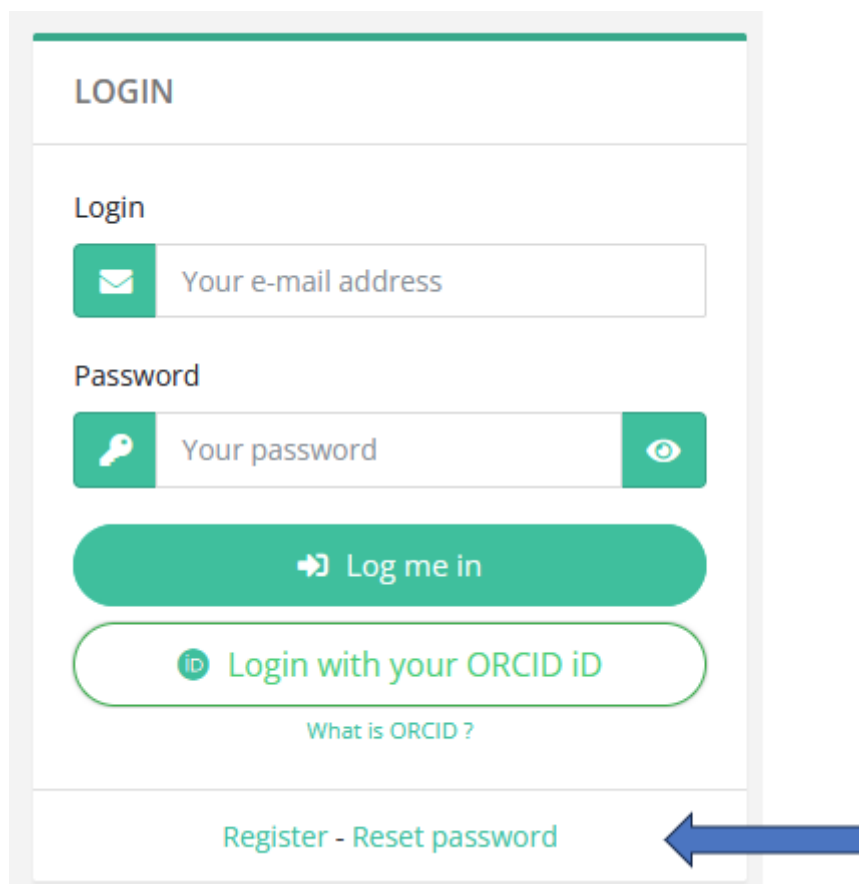
# FAQs for journals migrating from MMS

The Manuscript Management System (MMS) for your journal has migrated to a new platform NESTOR (New Editorial System Tool for Research). All papers, including their data, files, correspondence history, reports, and associated users, have been migrated to this new system. This means authors, referees, and editors can access all their current and past activities within NESTOR.

Please find below some questions that may help you.

## 1. How can I log into NESTOR?

If you are an author or a referee already registered in MMS, please DO NOT register again! For your FIRST connection in Nestor, click on 'Login' and 'Reset password'



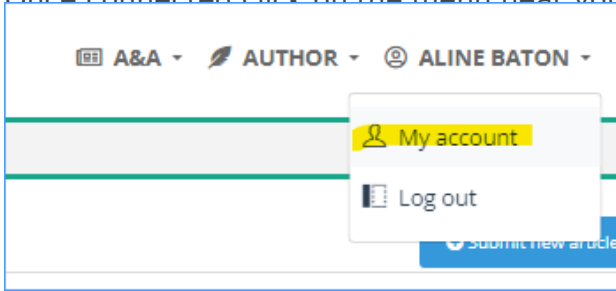
The screenshot shows a login form with the following elements:

- LOGIN** header
- Login** section with an email input field labeled "Your e-mail address".
- Password** section with a password input field labeled "Your password" and a visibility toggle icon.
- Log me in** button.
- Login with your ORCID iD** button.
- [What is ORCID ?](#) link below the ORCID button.
- [Register - Reset password](#) link at the bottom, highlighted with a blue arrow.

Provide your first e-mail address used in MMS and you will receive a message. Click on the deeplink and follow the instructions. You will be asked to choose a password and check your affiliation.

## 2. How can I update my profile information?

Once connected click on the menu near your name and select 'My account'.



Here you can:

- Change your e-mail address and reset your password
- Link your ORCID account to your Nestor account


### LOGIN INFORMATION

E-mail address	a.baton@mailinator.com	<a href="#">Modify your e-mail address</a>
Password	*****	<a href="#">Reset Your Password</a>

### PERSONAL INFORMATION

Title	Prof.	
First name	Aline	
Last name	Baton	
Secondary e-mail address	Empty	
ORCID	<a href="https://sandbox.orcid.org/0009-0001-2205-9818">https://sandbox.orcid.org/0009-0001-2205-9818</a>	<a href="#">✕</a>

### INSTITUTE INFORMATION

 Inria Centre de Recherche Sophia Antipolis  
Mediterranee  
225  
25891 Marseille  
France FR

[✎](#) [✓](#)

[+ Add new institute](#)

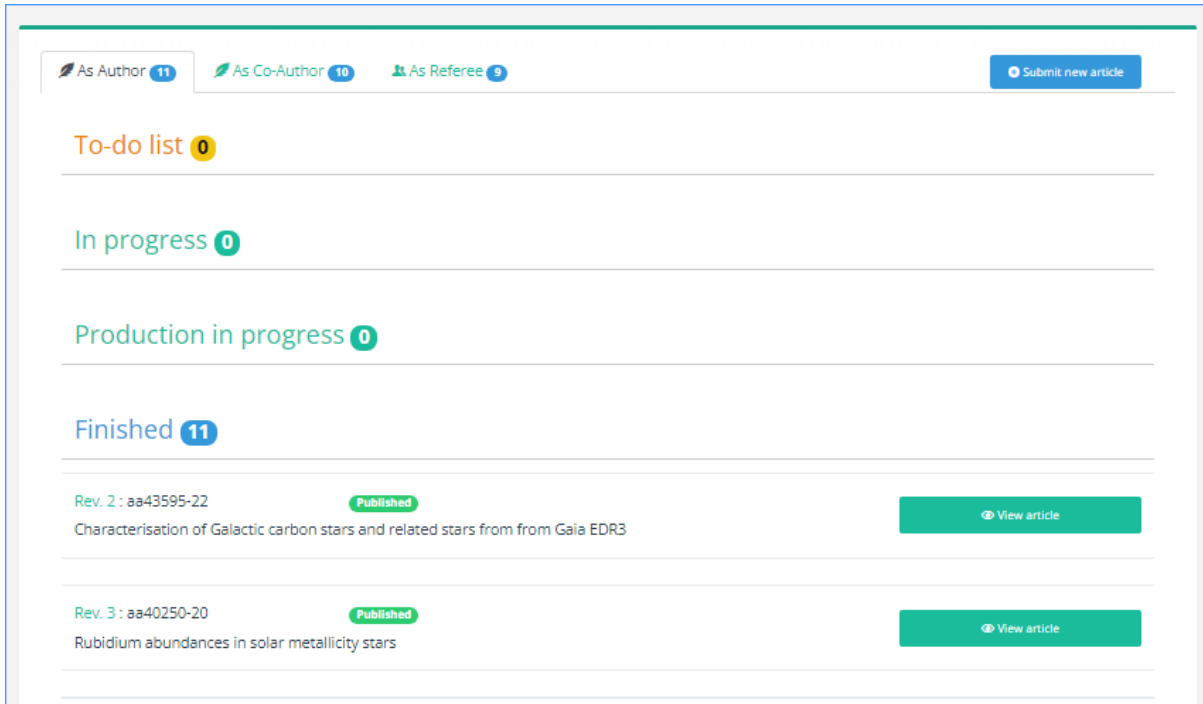
### UNAVAILABILITY

[+ Add unavailability period](#)

More details [here](#).

### 3. Where can I find my previous papers?

All your previous papers complete with data, files, correspondence history and reports have been migrated to NESTOR.



The screenshot displays the NESTOR user interface. At the top, there are three tabs: 'As Author' with a count of 11, 'As Co-Author' with a count of 10, and 'As Referee' with a count of 9. A 'Submit new article' button is located in the top right corner. Below the tabs, there are four main sections: 'To-do list' (0), 'In progress' (0), 'Production in progress' (0), and 'Finished' (11). Under the 'Finished' section, two articles are listed:

Revision	Status	Title	Action
Rev. 2 : aa43595-22	Published	Characterisation of Galactic carbon stars and related stars from from Gaia EDR3	View article
Rev. 3 : aa40250-20	Published	Rubidium abundances in solar metallicity stars	View article

co-author and

### 4. I recently submitted a paper, do I need to re-submit it on NESTOR?

No, there is no need to submit again. All articles and data have been transferred. You will find your paper under the 'As author' tab.

### 5. My article is under revision in MMS, where do I submit the revised version?

Your article is under your 'As author' tab, specifically in the "To-do list" folder since it is currently under revision.

## 6. Can I add new files or a revised figures to my paper?

In NESTOR, file uploads are only allowed during specific phases of the evaluation process. If your article isn't in submission or under revision, you are not able to upload files and edit the data. If you need to make changes, you may do so at the next phase in the process (for instance at the next revision stage).

## 7. I'm not the corresponding author anymore, can I change this myself within Nestor?

No. Please contact the editor overseeing your article or the editorial office to make this change.

## 8. As a referee, I've accepted the invitation to review in MMS, how can I access the article?

After logging into NESTOR (as per Question 1), click on the 'As referee' tab. The article will be available in the 'Expected report' folder.

## 9. As a referee, can I upload more than one file with my report?

Yes. The review form contains a questionnaire and sections for comments to both authors and the editor. You can upload multiple files, but please ensure they are anonymized.

## Additional Information

Need more information about NESTOR's features?	Visit our documentation page <a href="#">Nestor User Guide</a> for more guidance and user guides on the new system.
Didn't find an answer to your question?	If your query isn't addressed in the above FAQs, please don't hesitate to contact us <a href="mailto:support@nestor-edp.org">support@nestor-edp.org</a> . We're here to assist you every step of the way.
Have suggestions for our FAQ section?	We continually aim to improve our user experience. If you have recommendations for additional questions or insights that might be helpful, please share your suggestions with us <a href="mailto:support@nestor-edp.org">support@nestor-edp.org</a> .

Revision #10

Created 12 October 2023 12:24:45 by Nestor

Updated 24 October 2023 15:51:36 by Nestor