

4.80 - Submission instructions, long answers, referee similarity check

12 October 2023

Improvement on submission instructions

The journal configuration already allows to provide a thorough description of your file types and custom fields:

SUBMISSION SETTINGS

Unique file

If the file is set-up as "unique", users can only upload one file of this type per revision. This is useful for file types such as copyright files, pre-published manuscripts etc.

Deleted on revision

To prevent duplicate figures, bibliography etc, when the author submits a revision, Nestor can reuse the files submitted previously by the author. However, some files need to be deleted automatically, to force the author to update. Deleting the file automatically is useful for types such as replies to referees, revised manuscripts etc.

Automatic Similarity Check

If activated, this setting will automatically send the file to Similarity Check when the author submits the paper. NB Automatic similarity check is subject to two other conditions:

- *it is triggered only on an article first version (including possible returns following the technical check)*
- *it is triggered only on DOC/DOCX/PDF files*

Description for authors

If the file type is requested at submission, this text will be displayed in the submission tunnel to explain the purpose of the file type to the corresponding author.

Please indicate what's new and original in the results presented in your article.



This information is now displayed properly to the authors. When the description is too long, it will be inserted in a tool tip like so:

UPLOADED FILES

Type	Filename
No files	

MANDATORY FILES

<input type="checkbox"/> Main File Unique PDF file with text, fi... ⓘ Drag & Drop files here or Browse Files	<input type="checkbox"/> Conflict of Interest First the CoI should be dow... ⓘ Drag & Drop files here or Browse Files	<input type="checkbox"/> Source file Would you please upload a... ⓘ Drag & Drop files here or Browse Files
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OPTIONAL FILES

<input type="checkbox"/> Cover Letter Please indicate what's new ... ⓘ Drag & Drop files here or Browse Files	<input type="checkbox"/> Test video Please indicate what's new and original in the results presented in your article. Drag & Drop files here or Browse Files	<input type="checkbox"/> Test video Please indicate what's new and original in the results presented in your article. Drag & Drop files here or Browse Files
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Similarity check for the referees

Referees may now have access to Similarity Check results.

To do so:

- Similarity check must have been triggered on some files
- The referee profile must have this new right activated:

Peer review type

The peer review type determines if the referee can see the author information. The default is set to single blind, where the referee has access to the authors' names. Selecting the double blind option will mask the authors' names to referees. If you select the double blind option, please ensure to ask the author to submit a manuscript without authors' names, and configure submission files accordingly.

Single blind 

Allow referees to upload files along with their report

Disabled by default.

Allow referees to indicate if they wish to see revised versions

Disabled by default. If enabled, referees will be asked whether they agree to check on the revised manuscript. If they disagree, their choice will be indicated to the editor.



Allow referees to see the Similarity Check reports

Disabled by default.

[Back to the list](#)

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Small questions? Long answers!


At long last, answers to author/referee questionnaires may now be configured as long text:

ADD QUESTION FOR SUBMISSION QUESTIONNAIRE

Question *

Description

Optional or required answer? *

Answer type 

Improved view on published articles

Some authors reported some confusion between the proof/publication thumbnails. This has been clarified in the author interface: when an article is published and Nestor receives the publication file, the authors have access to a distinct thumbnail, different from the proofs.

Original Revision 1 Revision 2 Final version Referees Emails History

Published article

File	Publication date	Volume number	Article number
aa45922-23.pdf	13/07/2023	675	A128

