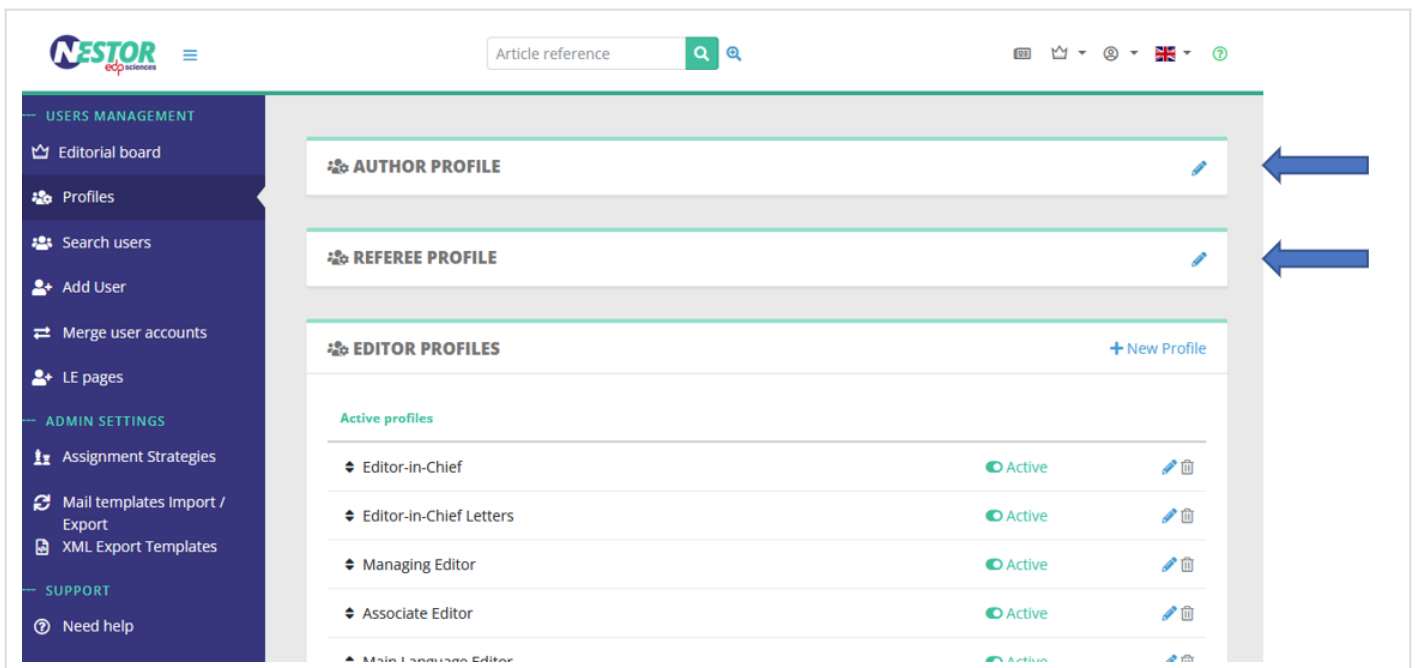


# The author and the referee profile

In Nestor, all users are considered potential authors or referees. Consequently, author and referee profiles are unique. For a given journal:

- when submitting a paper, all users will share the configuration of the author profile
- when reviewing a paper, all users will share the configuration of the referee profile

The main focus of those pages is the visibility regarding peer review. Those configurations can be found here:



The screenshot displays the Nestor user management interface. On the left is a dark blue sidebar with navigation options: 'USERS MANAGEMENT' (Editorial board, Profiles, Search users, Add User, Merge user accounts, LE pages), 'ADMIN SETTINGS' (Assignment Strategies, Mail templates Import / Export, XML Export Templates), and 'SUPPORT' (Need help). The main content area has a search bar for 'Article reference' and a top navigation bar with icons for home, crown, user, language (UK flag), and help. The main content is divided into three sections: 'AUTHOR PROFILE' and 'REFEREE PROFILE', each with a blue arrow pointing to its edit icon; and 'EDITOR PROFILES' with a '+ New Profile' button. Below 'EDITOR PROFILES' is a table of active profiles:

Active profiles		
Editor-in-Chief	Active	<a href="#">Edit</a> <a href="#">Delete</a>
Editor-in-Chief Letters	Active	<a href="#">Edit</a> <a href="#">Delete</a>
Managing Editor	Active	<a href="#">Edit</a> <a href="#">Delete</a>
Associate Editor	Active	<a href="#">Edit</a> <a href="#">Delete</a>
Main Language Editor	Active	<a href="#">Edit</a> <a href="#">Delete</a>

- Open peer review (author profile)

## EDIT - DEFAULT AUTHOR PROFILE

### VIEW ON VERSIONS

Can see all versions

*If enabled, the author has access to all versions of the manuscript. If disabled, the author will only have access to the current version.*

### GENERAL INFORMATION

Has access to co-author module

*If enabled, the author may check if the co-authors have validated their contribution to the manuscript.*

### PEER REVIEW INFORMATION

Can see the names of editors

*If enabled, the author has access to the list of editors assigned to the manuscript. Editors' reports and decisions are identified.*

Can see the names of referees

*If enabled, the author has access to the names of referees who reviewed the manuscript. Referees' reports will be identified.*

[Back to the list](#)


[Save](#)

- Single/double blind (referee profile)

## EDIT - DEFAULT REFEREE PROFILE

### Peer review type

*The peer review type determines if the referee can see the author information. The default is set to single blind, where the referee has access to the authors' names. Selecting the double blind option will mask the authors' names to referees. If you select the double blind option, please ensure to ask the author to submit a manuscript without authors' names, and configure submission files accordingly.*

Single blind 

Allow referees to upload files along with their report

*Disabled by default.*

Allow referees to indicate if they wish to see revised versions

*Disabled by default. If enabled, referees will be asked whether they agree to check on the revised manuscript. If they disagree, their choice will be indicated to the editor.*

Back to the list

Save

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Note that other settings may interest you:

- file types visibility is set up directly in the [file type configuration](#)
- visibility during the submission process is treated independently [here](#)

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