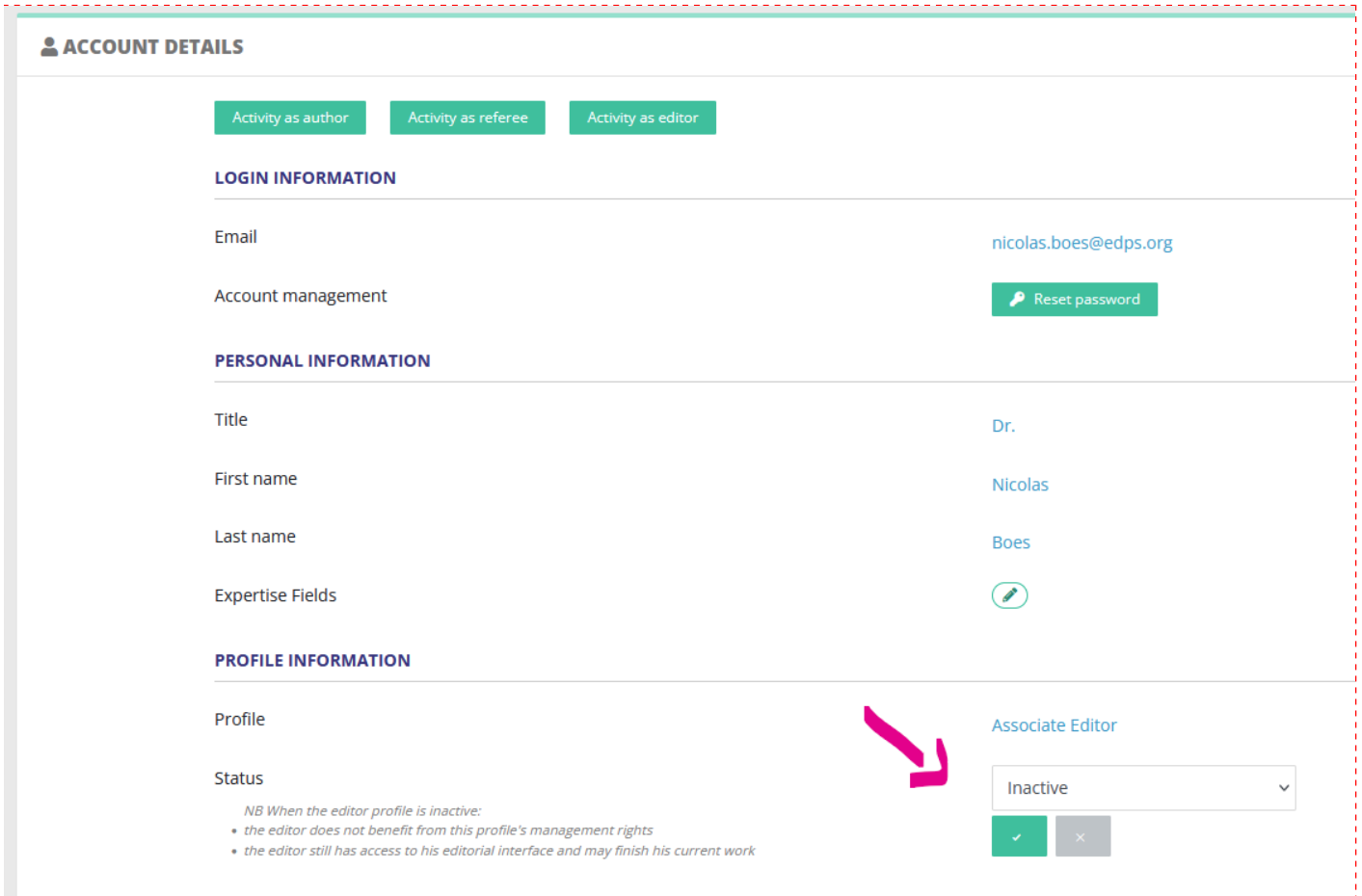


Disabling/removing an editor

When an editor leaves your editorial board, it is recommended to just disable his profile:



ACCOUNT DETAILS

Activity as author Activity as referee Activity as editor

LOGIN INFORMATION

Email: nicolas.boes@edps.org

Account management: [Reset password](#)

PERSONAL INFORMATION

Title: Dr.

First name: Nicolas

Last name: Boes

Expertise Fields: [Edit](#)

PROFILE INFORMATION

Profile: Associate Editor

Status: **Inactive** (dropdown menu)

NB When the editor profile is inactive:

- the editor does not benefit from this profile's management rights
- the editor still has access to his editorial interface and may finish his current work

This way:

- The user will still have access to his editing history.
- And most importantly can still finish the editorial process on pending articles where he/she is already assigned.

Note that disabling the profile as indicated will:

- disable most journal management rights for this editor
- the editor will no longer be assignable on new articles

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