

The metadata module

On the left hand are the metadata fields. Metadata fields are editable by clicking directly on the values. Note that metadata can be edited only on the last submitted version of the article.

Depending on the [article type configuration](#), metadata can include:

- the date of receipt of this version
- the article title
- the authors list (in text, which may differ from the [linked authors](#))
- [standard categorizations](#)
- [custom fields](#)
- free keywords
- Fundref information

The screenshot displays the metadata module interface. At the top, there are tabs for 'Original' and 'Revision 1', with 'Revision 1' highlighted by a red box. To the right, there are links for 'Referees', 'Emails', and 'History'. The main content area is divided into two columns. The left column, titled 'Version information', is highlighted with a blue box and contains the following fields: 'Date of receipt' (15/11/2022), 'Article Type' (Research article), 'Article Title' (Revision of the Neotropical species of Pareucamptonyx Olmi (Hymenoptera, Dryinidae) with descriptions of new species), 'Section' (Palaeontology), 'Authors List' (André L. MARTINS, Alexandre C. DOMAHOVSKI, Lili VRÁK), and 'Topical Issue' (Empty). The right column, titled 'Version files', contains a list of files: 'Main File' (Full_version-Te... 49.5 Kb), 'Source file' (New_Manuscri... 294.4 Kb), and 'Conflict of Inte...' (Conflict-of-Inte... 49.5 Kb). Below the files, there is a 'Download all' button. At the bottom, there is a section titled 'Report(s) on this version' which contains a table with the following data:

#	Referee	Invitation Date	Last Reminder	Status	Due Date	Recommendation	Actions
1	Dr. Stéphane ..	02/12/2022	2 05/12/2022	✓ Report rec...		Minor Revision - 31/01/2023	
	Dr. Anny Pou...	09/03/2023	2 15/03/2023	✓ Canceled b...			

Revision #2

Created 25 May 2023 12:06:53 by Nestor

