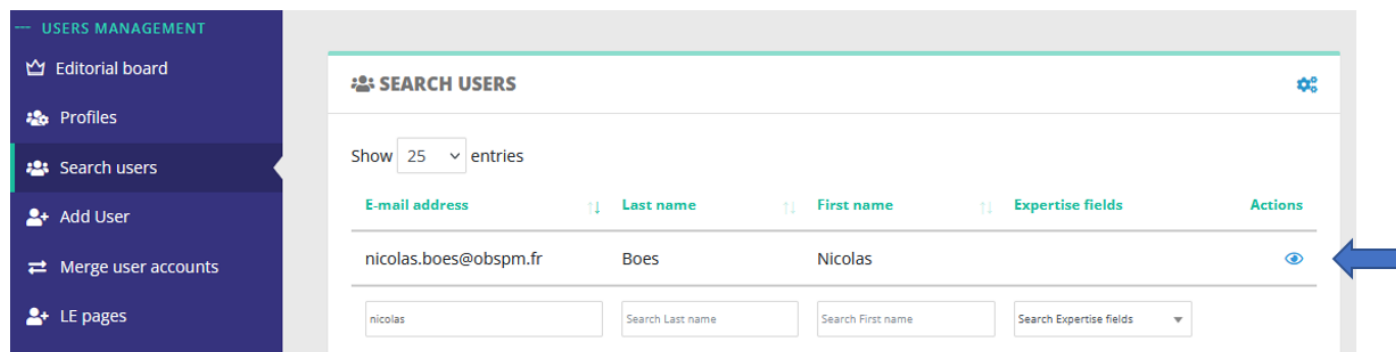


Granting editor rights to someone

To grant an editor access to someone, you must first access the user page. Just click on someone's name in an article or in search results:



The screenshot displays the 'SEARCH USERS' interface. On the left is a dark blue sidebar with the title 'USERS MANAGEMENT' and several menu items: 'Editorial board', 'Profiles', 'Search users' (highlighted with a green bar), 'Add User', 'Merge user accounts', and 'LE pages'. The main content area is titled 'SEARCH USERS' and includes a 'Show 25 entries' dropdown. Below this is a table with columns: 'E-mail address', 'Last name', 'First name', 'Expertise fields', and 'Actions'. The first row of data shows 'nicolas.boes@obspm.fr', 'Boes', 'Nicolas', and an eye icon in the 'Actions' column. A blue arrow points to this eye icon. Below the table are four search input fields: 'nicolas', 'Search Last name', 'Search First name', and 'Search Expertise fields' with a dropdown arrow.

E-mail address	Last name	First name	Expertise fields	Actions
nicolas.boes@obspm.fr	Boes	Nicolas		

In the user account page, you may simply assign the editor profile here:

USER ACCOUNT

[Activity as author](#)[Activity as referee](#)

LOGIN INFORMATION

Email [nicolas.aimar@obspm.fr](#)

Account management

[Reset password](#)[Stand as Nicolas Aimar](#)

PERSONAL INFORMATION

Title [Mr.](#)

First name [Nicolas](#)

Last name [Aimar](#)

Secondary mail address [Empty](#)

ORCID [This user does not have a linked ORCID account](#)

Expertise Fields [✎](#)

PROFILE INFORMATION

Profile [Empty](#)

Status [Empty](#)

NB When the editor profile is inactive:

- the editor does not benefit from this profile's management rights
- the editor still has access to his editorial interface and may finish his current work

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