

Editor profile: decisions and proposals

Depending on his/her profile, an editor can either **propose** or **take** a decision on a version (cf. the [related editor guide](#)).

This is defined in the article workflow rights:

EDIT EDITOR PROFILE - EDITOR-IN-CHIEF

 General settings

 Article workflow rights

 Article information visibility

☒ May request revisions

If enabled, the editor can request revision

☒ May propose revisions

If enabled, the editor can propose revision to his parent editor

Configure available recommendations for revision

Selected recommendations will be available to the editor. Unselected recommendations will be masked to the editor.

Revision

LE revision

Layout changes after acceptance

☒ May reject articles

If enabled, the editor can reject an article

☒ May propose rejection

If enabled, the editor can propose rejection to his parent editor

Configure available recommendations for rejection

Selected recommendations will be available to the editor. Unselected recommendations will be masked to the editor.

Rejected after peer review

Rejected (direct - not for A&A)

Rejected (after discussion with fellow editor)

☒ May accept articles

If enabled, the editor can accept an article

☒ May propose acceptance

If enabled, the editor can propose acceptance to his parent editor

Configure available recommendations for acceptance

Selected recommendations will be available to the editor. Unselected recommendations will be masked to the editor.

Acceptance

Decisions and proposals: purposes

Your journal may or may not allow associate editors to send decisions directly. It sometimes happen that the decision to author is subject to approval by the Editor-in-Chief.

Example 1

- Some journals have a straightforward acceptance workflow:
- The [editor in charge](#) **sends the final decision** directly to the author.

Example 2

- Other journals apply a more stringent procedure, where:
- The [editor in charge](#) **proposes** acceptance to the Editor-in-Chief
 - The EIC checks the proposal and **sends the final decision** of acceptance

Technical differences

Decisions	Proposals
Trigger an editable message from Editor to Author	Trigger an editable message from Editor to his parent (assigning) editor
Is recorded in the decision module	Is recorded in the decision module
Article changes status according to the decision	Article change status to "Decision proposed"
The current editor does not change	The parent (assigning) editor becomes current (see also responsability switches)

Link with the recommendation system

When configuring editor rights, please take care of selecting the available recommendations for this profile. See also the dedicated page for setting up [recommendations](#).